

LIBRARY

About the Library and Information Centre

The College has an exclusive library with 12283 collections covering all the branches of Pharmaceutical Science like Pharmaceutics, Pharmaceutical chemistry, Pharmacology, Pharmacognosy, and general books. The library resources include a good collection of prescribed reference books, textbooks, recommended books, reference works like encyclopaedias, dictionaries, handbooks, directories, data books etc. journals back volumes, project reports etc. The library subscribes to 273 national and international journals, and has a fairly good collection of back volumes for reference and research works, project reports and dissertations.

Library Hours

Working Hours of the Library:

Monday to Saturday	09.00 AM to 05:30 PM
Book- Issue & Return	09.30 AM to 01.30 PM
	01.30 PM to 05.00 PM
Lunch Break	01.00 PM to 01.30 PM

General rules for library

1. All the student members should produce their identity card inside the library.
2. All members shall sign the register at the entrance as a token of their acceptance to adhere the rules of library.
3. Use of mobile phone is prohibited in library.
4. Silence shall be observed inside and in vicinity of library.
5. Students are required to handle the Books and reading material very carefully. Marking library books with pencil or ink, tearing the pages or spoiling the same is strictly prohibited.
6. A member shall be responsible for any damage done by him/her to the book or any property of library.
7. Misbehavior in library will leads to cancellation of membership and also leads to strong disciplinary action.
8. Loss of books if any, shall be reported to the librarian immediately and it shall be replaced by other good copy of latest edition immediately.
9. In case the borrower is unable to replace the lost books, cost of books plus overdue charges if any will be levied.
10. Frequent defaulting of the above rules will lead to termination of library membership.
11. Contact library in charge any time to face any problem.
12. You are welcome to give suggestion for the improvement of library services write your suggestions and put into suggestion box.

Rules and Regulations

Rules for issue and returning of books

1. Books are issued and returned only through Biyani software for library, so students should issue their ID cards of barcode at the time of borrowing and returning books.
2. Books will be issued on first come first serve basis on the day defined for the same to that particular class, books can be returned on any working day.
3. Only two books will be issued per students on weekly basis.
4. Student has to return books within 7 days to avoid late charges.
5. For renewal, books has to present physically to the library.
6. Student can renew the book after 7 days of issue (Only the condition of its availability and final decision of renewal stands with librarian)
7. Books will be strickly issued and returns on their own ID card.
8. Member before leaving the counter must satisfy themselves as to whether the book which they intend to borrow are in good condition and any damage should be immediately reported to librarian. The member fail to report will be responsible.

Library Collections

Particulars	Grand Total
Number of volumes	12374
Number of Titles	2670
Journals	15 >45000 + list of journals
E- Journals	273 >5000 + Full- text of Journals
E-books	>3,00,00,000 + Books Available
Book Bank	244

Book Bank

Institute of Pharmacy Library provides Book Bank facility to the students of Institute of Pharmacy and the main aim of this service is to help the needy meritorious students.

Rules for Book Bank Facility:

- The book bank facility will be given to the Toppers students and economically weaker section.
- Depending upon the availability of the sets of books the priority will be given to the students on the merit of the last examination.
- The students who fails in the Semester End Examination will not be eligible for Book Bank Facility.
- 10% of the book value (set of textbooks) is to be taken as maintenance charges from all the categories of students, who are selected for the Book Bank Facility.
- All students who are availing the facility must ensure returning the entire set of books provided to them within two days of completion of their final examination in the concerned semester/Term.
- If any student availing the facility loses the book/damages the book/disfigures the book, he/she shall replace the volume(s) with new books (Or pay the current cost of the book plus fine, if any, as may be directed by authority).

Computerised Information Search

Information related to the availability of Library resources can be searched through Online Public Access Catalog (OPAC). OPAC facilitates ‘author/s’, ‘title’, ‘subject’ and ‘keyword’ search. Following search options are available in OPAC –**Keyword | Title | Author | Subject | ISBN | Series | Call Number**

Library Facilities

- 1) Internet Facilities
- 2) OPAC Facility
- 3) Online Databases
- 4) Suggestion Box Facility
- 5) Reading Room Facility
- 6) Open Access Facility for M. Pharm Students.

Library Services

- Circulation Service.
- Reference Service.
- Book Bank Service
- Question Bank.
- Remote Access of E-resource

